

RED LAKE WATERSHED DISTRICT

March 9, 2023

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	February 9, 2023 Minutes	Action
	Financial Report dated March 8, 2023	Action
	2023 IRS Standard Mileage Rate	Information
	Judicial Ditch 72, Proj. No. 41-Transfer of Ditch Funds	Info./Action
	Judicial Ditch 4, RLWD Project No. 101	Information
	Turtle-Cross-Connection Lakes Structure, RLWD Proj. No. 114	Info/Action
	Mud River Project, RLWD Project No. 180C-Project Work Team	Information
	Ring Dike Funding, RLWD Project No. 129	Info./Action
	2022 FEMA Funding	Information
	Snow Survey as of March 3, 2023	Information
	Table Permits:	Action
	No. 23006, Mike Gasper, Fanny Township, Polk County	
	No. 23007, Mike Gasper, Fanny Township, Polk County	
	No. 23009, Euclid Township, Polk County	
	No. 23010, Mallea Family Trust, Hickory Township, Red Lake County	
	No. 23011, Poplar River Township, Red Lake County	
	No. 23012, Poplar River Township, Red Lake County	
	No. 23013, Poplar River Township, Red Lake County	
	No. 23014, Cindy Rissanen, Sanders Township, Pennington County	
	No. 23015, James & Grant Pulkrabek, Keystone Township, Polk County	

Permit: No. 23008	Action
Red Lake WMA Stakeholder Focus Group	Information
Drainage Work Group Advisory Committee	Info/Action
Clean Office Carpet-estimate	Info/Action
Staff Update	Info./Action
Administrators Report	Information
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

UPCOMING MEETINGS

March 13, 2023	Thief River 1W1P Policy Committee
March 20, 2023	RLWD Advisory Meeting, 9:30 am
March 21, 2023	RRWMB Meeting, Ada, 10:00 a.m.
March 23, 2023	RLWD Board Meeting, 9:00 a.m.
March 29, 2023	Clearwater River 1W1P Policy Committee meeting, 9:00 a.m.
April 13, 2023	RLWD Board Meeting, 9:00 a.m.
April 21, 2023	Mud River Project Team meeting, 10:00 a.m.

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
February 9, 2023

Vice President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Tom Anderson, Brian Dwight, LeRoy Ose, and Allan Page. Absent: Dale M. Nelson. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Dwight, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the January 26, 2023, minutes. Manager Anderson stated that the cost share amount for the City of Thief River Falls Reservoir is inaccurate. The grant amount is \$153,600, with the District's portion being \$38,400. Motion by Sorenson, seconded by Anderson, to approve the January 26, 2023, Board meeting minutes with corrections. Motion carried.

Robyn Dwight, President, Upper Red Lake Association stated that Beltrami SWCD received a BWSR Legacy Partners Grant to secure funds for the 2023/2024 Upper Red Lake "Keep It Clean" partnership campaign in the amount of \$92,600. R. Dwight explained that they are looking to secure funds as a gap year until the 1W1P is up and running. The grant requires a 10% local match, with R. Dwight asking if the District would be willing to fund the match. Only non-governmental organizations are allowed to apply for this grant. The Beltrami SWCD will be the fiscal agent on the grant. After considerable discussion by the Board, motion by Ose, seconded by Anderson, to approve the request by the Beltrami SWCD and Upper Red Lake Association, that the District agrees to pay the 10% match to the BWSR Legacy Partners Grant, in the amount of \$9,260, with funds coming from the District's Water Quality funds, RLWD Project No. 46. Motion carried with Manager Dwight abstaining.

The Board reviewed the Financial Report dated February 8, 2023. Motion by Sorenson, seconded by Dwight, to approve the Financial Report dated February 8, 2023, as presented. Motion carried.

Staff member Ann Joppru reviewed the 2023 General Fund Budget as of January 31, 2023.

Administrator Jesme stated that the grant for the Clearwater River 1W1P, RLWD Project No. 149B, had the Clearwater SWCD currently listed as the Grantee. The Policy Committee will need to change it to recognize the District as the grantee, as the District would have the liability as the Fiscal Agent. Chester Powell, Clearwater SWCD, will be the Project Coordinator. Jesme indicated that the Board had previously authorized Houston Engineering, Inc., the authority to prepare a Feasibility Study, along with the District staff completing the initial survey of the area, along with a survey completed in 2014 by the MnDNR. This portion of the river channel had work done in the early 2000's. The Board reviewed a Services Agreement with Houston

Engineering, Inc., referred to as the Clearwater River Channel Stability Design Project, RLWD Project No. 149B, to complete modeling of the project, in order to put together a plan set. Engineer Tony Nordby, Houston Engineering, Inc., stated that the project concept would be to raise the elevation of the channel bottom bed which will introduce flows where there is erosion and introduce water into the floodplain quicker to slow down the velocity, along with stabilizing the outer bends. Motion by Manager Anderson, seconded by Manager Sorenson, to authorize the signature of the Client/Owner Services Agreement with Houston Engineering, Inc., for the Clearwater River Channel Stability Reconnaissance Project, RLWD Project No. 149B. Motion carried.

Administrator Jesme requested clarification on a motion made at the January 26, 2023 meeting, regarding the City of Thief River Falls Reservoir water intake reservoir investigation. Jesme indicated that this is not a water quality nor an erosion control project, so he was questioning which project the Board would like to cost share this project? Jesme informed the Board that the District had a previous project that was used for the dredging of the Thief River Reservoir Project, RLWD Project No. 63 and that he felt that project number could be used. Jesme indicated that in looking at the previous minutes, the grant was in the amount of \$153,600, and required a 50% cost share match. The City of Thief River Falls will pay for 25% of the match, requesting the District to pay the remaining 25%. Motion by Ose, seconded by Dwight, that the District cost share 50% of the required local match not to exceed \$38,400, with funds coming from the Thief River Falls Reservoir Project, RLWD Project No. 63. Motion carried.

Administrator Jesme indicated that the Board had previously made a motion to work with the Pennington SWCD to apply for a Clean Water Grant for the water quality portion of the Chief's Coulee Project. When they applied for the grant, the total cost of the project was \$1.6 million dollars, the cost has now increased to \$1.8 million. The grant is in the amount of \$428,000, which requires a 25% match, and will expire on December 31, 2025. Jesme stated that the District now needs to accept the grant, but discussion should be held on where the remaining funds will come from. Engineer Nate Dalager, HDR Engineering, Inc., stated that they tried to break the project down into different categories. Discussion was held on the potential of Flood Damage Reduction (FDR) funding that could be pursued through the state, RRWMB or the District. Dalager did remind the Board that he was directed by them at a previous meeting to bring back a proposal for design. The Grantee for the Clean Water Grant is the Pennington SWCD, but the SWCD would rather that the District be the Fiscal Agent and Grantee. Manager Dwight asked about the potential of Red Lake River 1W1P funds for Technical and Engineering costs. Staff member Corey Hanson indicated that a majority of the 2022 funds are spoken for and all were located in high priority areas. Dalager indicated that the Clean Water Grants are a highly competitive grant, so receiving this amount is huge. Manager Dwight inquired if the City of Thief River Falls will apply for FDR funding? Discussion was held on quantifying the value of FDR. Jesme stated that the RRWMB 2023 fiscal budget only earmarked \$680,000 for water quality projects for all watersheds within the RRWMB and that amount would be distributed as a base funding and not competitive grants. Discussion was held on who will be the lead on the project? Manager Sorenson discussed his concern with the District administering the project and doing all the leg work should problems arise, such as land acquisition easements for right of way. The City of Thief River Falls is willing to do all the leg work on the project such as working with

landowners, etc. The Board reviewed the Preliminary Design Proposal-Task Oder No. 2 from HDR Engineering, Inc., in the amount of \$108,935. Jesme asked Wayne Johnson, Water Systems Superintendent City of Thief River Falls, if the City is willing to pay toward the design of the project. Johnson indicated that the city is acceptable to paying a portion of the design. Hanson indicated that the Clean Water Grant funds cannot be used for Technical and Engineering, further stating that he could request \$41,000 from the Red Lake River 1W1P, RLWD Project No. 149, Technical and Engineering category. Sparby discussed the potential development of a Memorandum of Agreement or Joint Powers Agreement that would indicate the responsibilities of the City of Thief River Falls and the District. Motion by Ose, seconded by Dwight, to accept the Clean Water Fund Grant from BWSR in the amount of \$428,000, which requires a 25% match, split between the District and the City of Thief River Falls. Motion carried. Motion by Ose, seconded by Dwight, to authorize the signature of the Preliminary Design Proposal-Task Oder No. 2 from HDR Engineering, Inc., in the amount of \$108,935. Motion carried.

The Board reviewed a cost proposal in the amount of \$7,000 from American Engineering Testing to complete soil borings on the Crookston Crescent Avenue Bank Stabilization Project, RLWD Project No. 149. Administrator Jesme indicated that he had met with landowners on the project regarding access to the site. Jesme stated that any damage to the driveway or yard, will be paid for by the project. Motion by Sorenson, seconded by Anderson, to authorize signing of the cost proposal for the Crookston Crescent Avenue Bank Stabilization Project, RLWD Project No. 149, in the amount of \$7,000 with American Engineering Testing. Motion carried.

Administrator Jesme referred to the landowner meeting held on February 2, 2023, at the Bagley Community Center for the Judicial Ditch No. 4, RLWD Project No. 101 system. Jesme stated that besides District staff and Manager Anderson, no landowners were in attendance. The Judicial Ditch 4 system runs through the Memorial Forest, with Clearwater County being the major landowner within the benefitted area. The District has jurisdiction over the project, which requires a statutory duty for maintenance on the system. The District could repair or abandon the system. Discussion was held on meeting with the Clearwater County Commissioners to receive their input as a landowner, along with confirming that the County Engineer will be present at the meeting. Motion by Sorenson, seconded by Anderson, to attend a Clearwater County Commissioners Board meeting for discussion on Judicial Ditch No. 4, RLWD Project No. 101. Motion carried.

Staff member Christina Traner stated that the GIS map viewer on the District's website is outdated, therefore recommending that we update the GIS map viewer to the current ESRI technology platforms. Traner indicated that Houston Engineering, Inc., provided an agreement for GIS Support to update the viewer in the amount of \$5,200. This cost would also include training of District staff members. Motion by Sorenson, seconded by Page, to approve signature of the agreement for GIS Support with Houston Engineering, Inc., in the amount of \$5,200. Motion carried.

The Board reviewed the snow survey map prepared by District staff as of January 31, 2023.

Pennington SWCD submitted a request for a financial donation for the Area I Envirothon. The Area I Envirothon will be held on April 26, 2023, at Lake Bronson State Park. Motion by Page, seconded by Ose, to donate \$300 to the Area I Envirothon to promote education, and awareness of water quality issues. Motion carried.

Motion by Page, seconded by Sorenson, to approve a one-year extension to RLWD Permit No. 2021-180, Clearwater County Highway Department. Motion carried.

The Board reviewed the permits for approval. Motion by Page, seconded by Sorenson, to approve RLWD Permit No. 23007, Red Lake County Highway Department, Poplar River Township, Red Lake County, with conditions stated on the permit. Motion carried.

Administrator Jesme updated the Board on the Pay Equity Non-Compliance notice from the office of Minnesota Management and Budget (MMB). Jesme stated that there are two options to be in compliance and they are as follows: Make the recommended salary adjustment now; or submit a letter to MMB indicating what the District plans are along with the timeline it would take to become compliant. Motion by Sorenson, seconded by Page, to make the salary adjustment now to bring the District into compliance. Motion carried. Manager Dwight discussed various points on the chart as a result of the Pay Equity Report, stating that he sees another item that should be on discussion for the next regularly scheduled Board meeting. Manager Dwight further made reference to the committee identified as the Budget/Salary Committee, questioning whether it should be referred to as, or include Personnel? Discussion was had on clarification by the Board on what the Budget/Salary committee's role is as at times there appears to be a Personnel Committee component too? Dwight along with Sorenson indicated they would just like to have clarification by the Board as to the role of the Budget/Salary committee.

Administrators Report:

- Jesme and Manager Tiedemann will participate in the February 21, 2023 RRWMB meeting held in Moorhead, MN, in conjunction with the RRWMB/FDRWG Joint Conference.
- Jesme will be participating in a Drainage Workgroup meeting on February 10, 2023.
- Staff members Hanson, Audette and Joppru participated in the Red Lake River 1W1P Advisory and Policy Committee meeting on February 8, 2023.
- Included in the packet was information on the River Watch Forum to be held on March 1, 2023, at the Alerus Center.
- Included in the packet was information on the appointment of Jan Voit as the Executive Director of Minnesota Watershed (aka MAWD). Jesme will be attending the Minnesota Watersheds Legislative Sessions in St. Paul on February 14th.
- District staff continues to work on data input for completed FEMA projects.
- Jesme will participate remotely for the February 17, 2023, Mud River Project Team meeting.

Legal Counsel Sparby stated that the State of Minnesota recently approved Juneteenth as a legal holiday. Sparby indicated that since the Board already approved this holiday, there is no further action required.

Legal Counsel Sparby discussed approaching Minnesota Watersheds to amend portions of State Statute 103E, regarding the filing of a petition with the Watershed District rather than the County Auditor. Discussion was held on reaching out to Attorney Louis Smith to get something “drafted”, for clarification of the legislation. Sparby will draft up the information and submit it to both Attorneys John Kolb and Louis Smith for review.

Motion by Dwight, seconded by Anderson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for March 8, 2023

Ck#	Check Issued to:	Description		Amount
online	EFTPS	Withholding FICA, Fed & Medicare (2-15-23 payroll)	\$	4,622.58
online	MN Department of Revenue	Withholding taxes (2-15-23 payroll)	\$	802.02
online	Public Employers Retirement Assn.	PERA (2-15-23 payroll)	\$	2,933.18
online	WEX	Employee HSA (2-15-23 payroll)	\$	142.00
online	EFTPS	Withholding FICA, Fed & Medicare (3-1-23 payroll)	\$	4,408.06
online	MN Department of Revenue	Withholding taxes (3-1-23 payroll)	\$	785.04
online	Public Employers Retirement Assn.	PERA (3-1-23 payroll)	\$	2,922.98
online	WEX	Employee HSA (3-1-23 payroll)	\$	142.00
40584	Sutton Vettleson	Clean office	\$	210.00
40585-89	Voided checks	Mishap with printer		0
40590	Area 1 Envirothon	Sponsor 2023 Envirothon - Proj. #46	\$	300.00
40591	Association of MN Counties	2023 Drainage Conf and Ad for Natural Resource Tech	\$	660.00
40592	Brent Klamar	Mileage - Proj. 180C Mud River	\$	52.40
40593	Bruce Newhouse	Mileage - Proj 149 RL1W1P	\$	72.05
40594	Corporate Technologies	Managed IT services & MS 365	\$	1,472.50
40595	Daniel Schmitz	Mileage - Proj 149 RL1W1P	\$	27.51
40596	Forestry Suppliers, Inc.	Calibration and Buffer Solution - Proj. #168A	\$	286.33
40597	Gene Tiedemann	Mileage	\$	359.29
40598	HDR, Inc.	Engineering fees - Proj. #149 RL1W1P	\$	870.00
40599	Hudson Electric LLC	Install LED bulbs in office	\$	321.20
40600	Matrix Trust Company	Deferred Comp.	\$	679.82
40601	NCPERS Group Life insurance	Life insurance premium	\$	128.00
40602	Quality Spray Foam/Anderson Exc.	Burned brush Proj. #81 & # 60C - FEMA	\$	2,090.00
40603	Quill Corporation	Office supplies	\$	70.75
40604	Red Lake Co. SWCD	Expenses for Proj. #149 - RL1W1P	\$	27,891.95
40605	Richards Publishing Co.	Ad for Natural Resouce Specialist position	\$	216.00
40606	Steve Tischmann	Mileage - Proj 149 RL1W1P	\$	45.85
40607	Sun Life Financial	Life insurance premium	\$	147.84
40608	The Exponent	Ads for Natural Resouce Specialist position	\$	226.20
40609	MN Assoc. of Drainage Inspectors	Registration for conference - Erick Huseth	\$	50.00
40610	Kim Nordheim	Meeting expenses	\$	50.00
40611	Aramark	Office rug rental	\$	71.64
40612	Cherryroad Media	Ad for Natural Resouce Specialist position	\$	576.00
40613	Farmers Union Oil	Gas for vehicles	\$	440.28
40614	HDR Entineering Inc.	** See project details below	\$	28,150.96
40615	Hugo's #7	Meeting expenses	\$	86.78
40616	Olson Construction	Plowing & Sanding parking lot	\$	280.00
40617	Les's Sanitation Inc.	Garbage removal	\$	35.74
40618	MN Assoc. of Drainage Inspectors	2023 Dues	\$	50.00
40619	Marco	Telephone expense & Copier Maintenance	\$	460.06
40620	Pennington SWCD	Expenses for Proj. #149-RL1W1P & #149A-TR1W1P	\$	5,785.57
40621	Richards Publishing Co.	2023 subscription	\$	45.00
40622	Rinke-Noonan	Legals fees for Proj. #179	\$	4,528.00
40623	Tammy Sandness	Clean office	\$	210.00
40624	Thief River Falls Times	Ad for Natural Resouce Specialist position	\$	684.00
online	City of Thief River Falls	Utilities expense	\$	953.66
online	PureWater Technologies	H2O for office	\$	38.00
online	Card Member Services	*See details below	\$	10,330.72
online	Intuit	Quick Books monthly fee	\$	403.00

online	MN Energy	Heat expense	\$	36.31
online	WEX	Monthly admin fee	\$	11.00
online	AT&T	Cell phone expense	\$	402.87
online	Garden Valley Technologies	Internet expense	\$	68.95
online	Northwet Service Cooperative	Staff health insurance premium	\$	9,299.89
online	Delta Dental	Dental insurance premium	\$	665.38
online	Aflac	Staff paid insurance.	\$	408.42
direct	Tom Anderson	Mileage	\$	225.63
direct	Myron Jesme	Mileage & Expenses	\$	607.00
direct	Ann Joppru	Expense RRWMB conf.	\$	15.00
direct	Erick Huseth	Expense RRWMB conf. & MADI conf.	\$	41.00
direct	Brian Dwight	Mileage & Expenses	\$	622.52
direct	LeRoy Ose	Mileage & Expenses	\$	1,047.76
	Staff & Board Payroll	2/15/2023 & 3/1/2023 & 3/8/23	\$	31,565.52
	Total Checks		\$	151,132.21

***CardMember Services**

Hotel Rooms - RRBC Conf	\$	375.82
Flowers for Gary Lane funeral	\$	60.92
3 yr subscription - Autocad	\$	9,893.98
	\$	10,330.72

****HDR Engineering**

Turtle Cross Proj. #92	\$	2,382.50
TRF Westside WD Proj. #178A	\$	930.00
Red Lake land auction Proj. #92A	\$	775.00
Pine Lk Lost Rvr #26B phase 2	\$	2,766.30
Crescent Ave. Stab. Proj. #149	\$	4,922.50
Mud River Restoration #180C	\$	16,374.66
	\$	28,150.96

Banking Northern State Bank

Balance as of February 8, 2023	\$	624,051.71
Total Checks Written	\$	(151,132.21)
Receipt #25056 Monthly interest	\$	857.11
Receipt #25058 MPCA - Reimbursement Invoice #6 - Proj. #46R (319 Grant)	\$	51,376.25
Balance as of March 8, 2023	\$	525,152.86

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of February 8, 2023	\$	4,537,629.64
Receipt #25052 Marshall Co. - 2022 Delinq tax State Ditch 83 - Proj. #14	\$	2,488.07
Receipt #25053 RRWMB Website cost share Proj. #001E	\$	1,500.00
Receipt #25054 RRWMB Reimbursement for staff time on potential Ring Dike Proj. #129	\$	4,332.38
Receipt #25055 RRWMB registration refund	\$	200.00
Receipt #25057 Monthly Interest	\$	7,917.98
Balance as of March 8, 2023	\$	4,554,068.07

Current interest rate is 2.30%

Increased to 2.45% as of 3-6-23

Investments

Edward Jones Balance	12 month CD 3.45% Expiry 9-15-23	<u><u>\$ 241,000.00</u></u>
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	<u><u>\$ 240,000.00</u></u>
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	<u><u>\$ 17,000.00</u></u>
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u><u>\$ 238,000.00</u></u>
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u><u>\$ 238,000.00</u></u>
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u><u>\$ 24,000.00</u></u>

\$ 6,077,220.93

Total Cash

Cash that has been received and earmarked for projects

Red Lake 1W1P Proj. #149	\$ 535,575.00
Thief River 1W1P Proj. #149A	<u>\$ 264,946.00</u>
	\$ 800,521.00

Total accessible cash (Est) \$ 5,276,699.93



IRS issues standard mileage rates for 2023; business use increases 3 cents per mile

IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.


These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.


It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2023-03  contains the optional 2023 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 29-Dec-2022

The background of the slide is a solid teal color with a subtle, wavy, water-like texture. The waves are horizontal and vary in intensity, creating a sense of movement and depth.

Red Lake Watershed District

County Ditch 4 Project 101

Timeline

October of 1919 was the very first petition for a legal drainage system

JD4

1919

1982

October 20 Clearwater County transfers Ditch 4 to Red Lake Watershed District

Begin abandonment process

2023

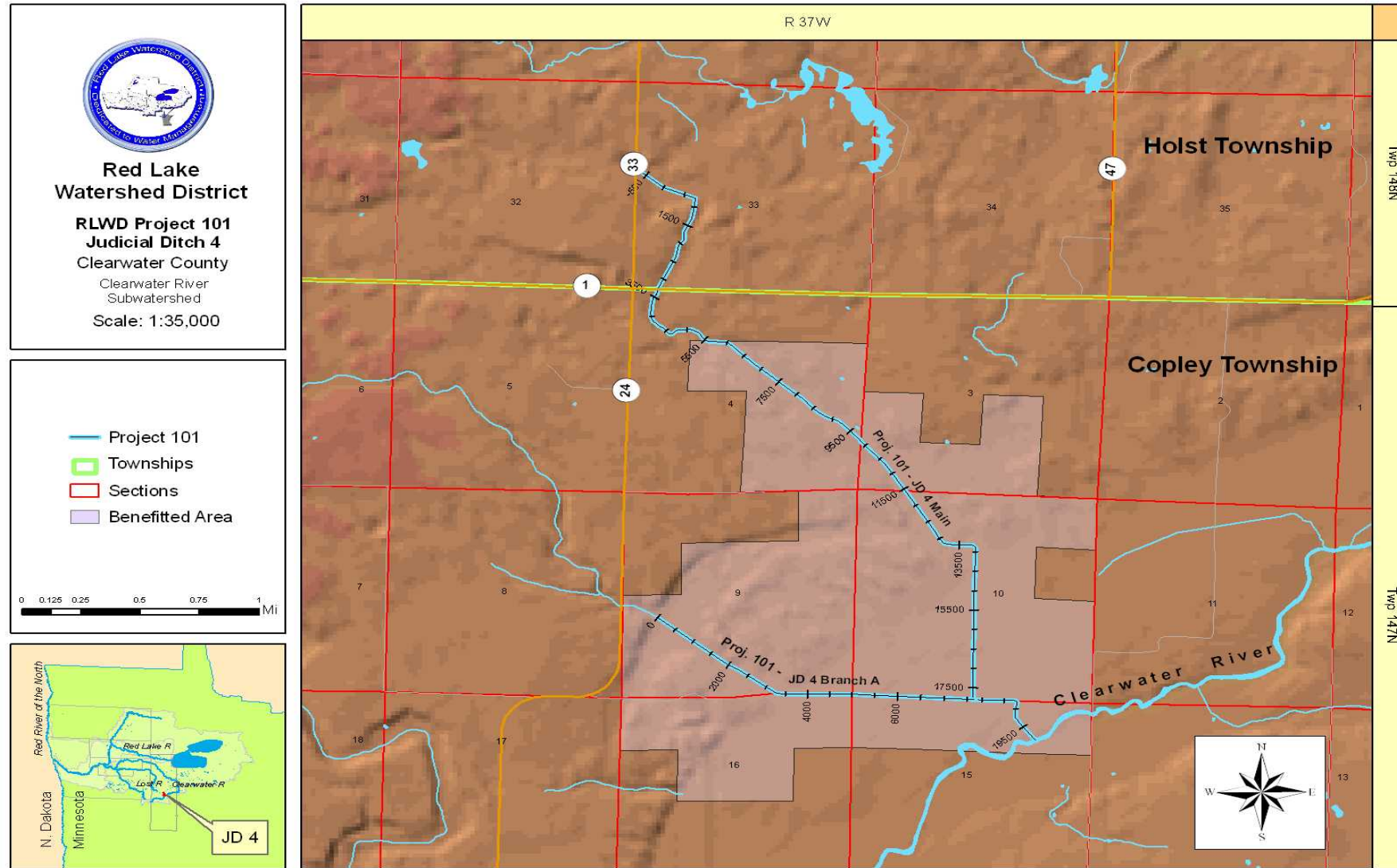
The Letter you received

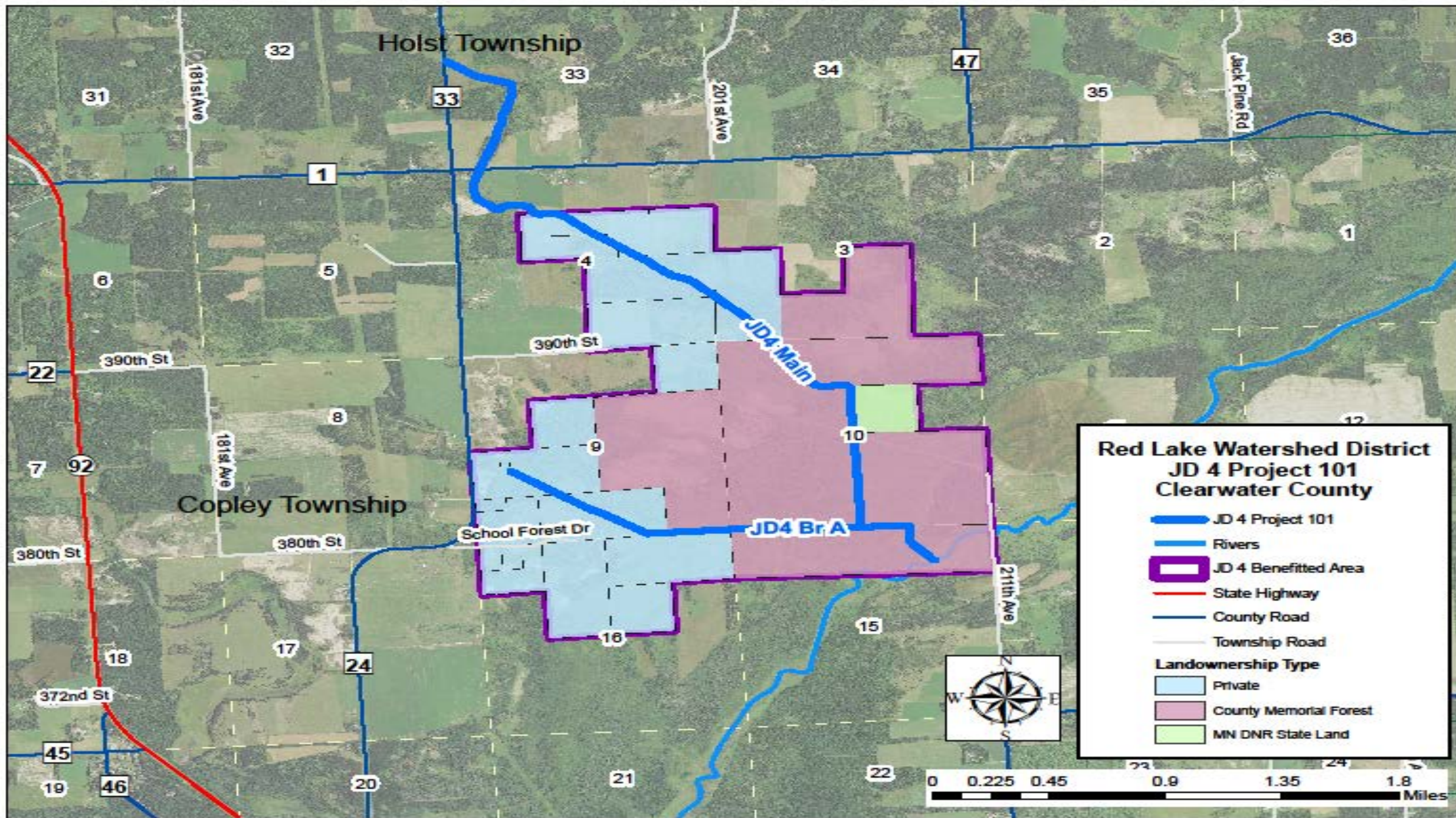
- You received a letter because you are a landowner that was identified within the boundary of the benefitted area on record at the Clearwater County Courthouse (as shown on upcoming map).
- We are looking for input from the landowners to share any information you might have about the ditch system.
- We would like the landowners to share any concerns you may have with drainage within this area or any past knowledge of the drainage system?

Location of ditch

- To our best knowledge the main branch of the system is in section 33 of Holst twp and sections 3, 4, 10 of Copley twp.
- The branch A section of the system is in sec 9, 10, 15, 16 of Copley twp
- The system outlets into the Clearwater River in section 15 of Copley twp

Benefitted Area Map





Inspection Photos



Inspection reports

DITCH INSPECTION REPORT

Ditch Inspection Report for Judicial Ditch #9 - Sec 4+10 Copley Twp

Date of Inspection 10-5-91

Committee members on inspection tour Harlan Highberg

Excessive broadleaf weeds are visible in Sections OK

Suggested corrective action None

Excessive cattails are growing in Sections lots of cattails the whole length

Suggested corrective action _____

Trees are growing in Sections lots of trees and brush the whole length

Suggested corrective action _____

The 16.5 foot grass strip has been partially/completely worked up in the following Sections Not applicable

Sediment deposits are visible in the channel in Sections lots of beaver dams

Corrected action needed the ditch is presently doing no appreciable damage

Any other suggestions as it is completely congested with trees, grass, cattails and beaver dams. However there appears to be little damage being done to trees as it is mostly brush along the ditch, there is no cropland being flooded that I can see and the whole area along the ditch is full of deer, beaver, muskrats and ducks.

Signed Harlan Highberg

Date 10-8-91

P.S. Sorry I'm late!

RECEIVED
OCT 10 1991
R. L. W. DIST.

Red Lake Watershed Dist
622 North Main Ave.
Box 203
Thief River Falls, Minn.
56701

DITCH INSPECTION REPORT

Ditch Inspection Report for Judicial Ditch #94 Sec 4+10 Copley Twp

Date of Inspection 10-12-98

Committee members on inspection tour Harlan Highberg

Excessive broadleaf weeds are visible in Sections OK

Suggested corrective action None

Excessive cattails are growing in Sections Good Stand of Cattails

Suggested corrective action _____

Trees are growing in Sections Trees and brush the whole length

Suggested corrective action _____

The 16.5 foot grass strip has been partially/completely worked up in the following Sections Not applicable

Sediment deposits are visible in the channel in Sections All along ditch - Many beaver dams.

Corrected action needed _____

Any other suggestions the ditch is so overgrown with trees and brush and is backed up by numerous beaver dams so little if any drainage is occurring. there is little or no cropland being flooded that I could see and the whole area is full of deer, beaver, muskrats, otter and ducks.

Signed Harlan Highberg

Date 10-12-98



Inspection reports cont.

DITCH INSPECTION REPORT

Ditch Inspection Report JD 4
Date of Inspection 8-24-06
Excessive broadleaf weeds are visible in Sections cattails look dead from fast grass spraying
Suggested corrective action no action needed
Trees are growing in Sections _____
Suggested corrective action _____
The 16.5 foot grass strip has been partially/completed worked up in the following sections _____
Sediment deposits are visible in the channel in sections _____
Corrective action needed _____
Other recommendations _____
Signed [Signature]
Date 8-31-06

Can see ~30 dams on system on 2015 Aerial

I recommend abandoning system

Have not received any phone calls or complaints

Last Maintenance: 2006
Cattails were sprayed



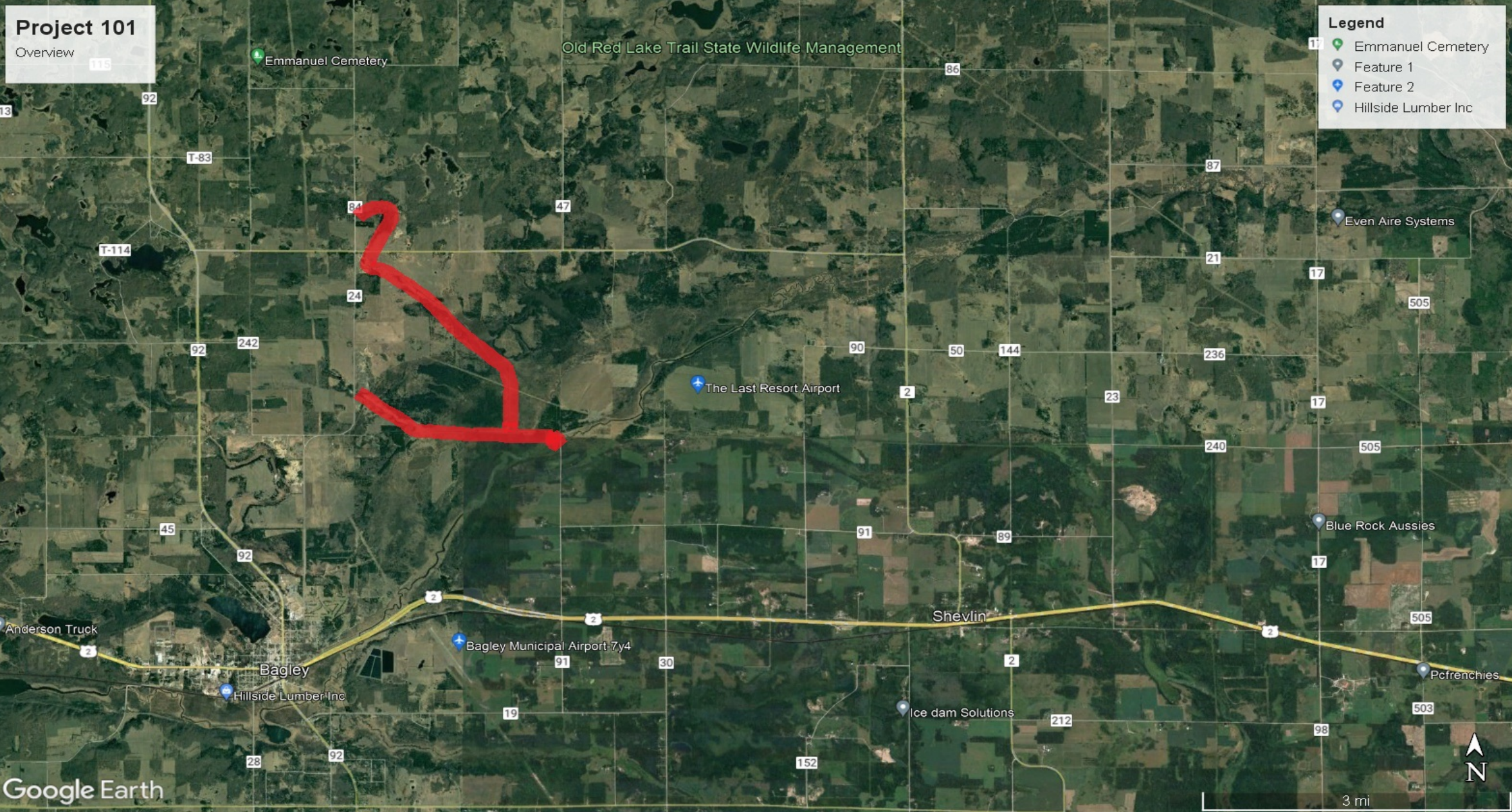
2020 BUFFER STRIP (EASEMENT) AND DITCH MONITORING REPORT FORM

Ditch System and Parcel ID: <u>Proj 101 / JD4</u> <u>R03, R09, R400</u>	Follow-up Required
Monitoring Inspection Date: <u>9/11/2020</u>	<input type="checkbox"/> No issues noted during inspection.
Monitor Name: <u>Christina Slowinski</u>	<input type="checkbox"/> I think there might be a problem with ROW.
Does the land belong to an absentee landowner? Yes _____ No <u>X</u>	<input type="checkbox"/> I think there might be a problem SW1 of ditch slope.
Name of renter and contact information:	NOTES: <u>Not able to view by 4-wheeler</u>
Photographs taken during inspection (and attached)? Yes _____ No <u>X</u>	<input type="checkbox"/> Additional signs needed to mark easement boundaries.
Landowner present during monitoring inspection? Yes _____ No <u>X</u>	
List others present during monitoring inspection: <u>Nick Olson</u>	
I. Erosion & Degradation (Field Side)	
A. Sheet, rill and/or gully erosion	Yes _____ No _____
Comments:	
B. Signs of sediment accumulating or heavier dams	Yes _____ No _____
Comments:	
C. Slumping along banks of stream, wetland or lake	Yes _____ No _____
Comments:	
II. Encroachment and Alteration	
A. Buildings, storage and/or paved surfaces	Yes _____ No _____
Comments:	

Landowner Options

- Do nothing. The ditch would remain the way it is. Red Lake Watershed District would retain responsibility of the ditch.
- Abandonment. The ditch would be abandoned, and the ditch (what is left of it) would be the landowner's responsibility for having it maintained/cleaned. We would need the landowners to pursue this option.
- Redetermine the benefitted area.

Overview map



Subd. 5. Abandonment hearing.

(a) At the hearing, the drainage authority or court shall examine the petition and determine whether it is sufficient and shall hear all interested parties.

(b) If a property owner assessed benefits for the drainage system appears and makes a written objection to the abandonment of the drainage system, the drainage authority or court shall appoint three disinterested persons as viewers to examine the property and report to the drainage authority or court. The hearing must be adjourned to make the examination and report and a date must be set to reconvene. The viewers, if appointed, shall proceed to examine the property of the objecting owner and report as soon as possible to the drainage authority or court with the description and situation of the property and whether the drainage system drains or otherwise affects the property.

(c) When the hearing is reconvened, the drainage authority or court shall consider the viewers' report and all evidence offered, and:

(1) if the drainage authority determines that the drainage system serves any useful purpose to any property or the general public, the petition for abandonment must be denied; or

(2) if the drainage authority determines that the drainage system does not serve any useful purpose to any affected property and is not of public benefit and utility, the drainage authority or court shall make findings and shall, by order, abandon the drainage system.

Subd. 6. Effect of abandonment.

After abandonment of a drainage system, a repair petition for the drainage system may not be accepted and the responsibility of the drainage authority for the maintenance of the drainage system ends.

History:

1990 c 391 art 5 s 103

103E.811 ABANDONING DRAINAGE SYSTEM.

Subdivision 1.Drainage lien payment period must expire.

After the period originally fixed or subsequently extended to pay the assessment of the drainage liens expires, a drainage system may be abandoned as provided in this section.

Subd. 2.Petitioners.

A petition must be signed by at least 51 percent of the property owners assessed for the construction of the drainage system or by the owners of not less than 51 percent of the area of the property assessed for the drainage system. For the purpose of the petition, the county is the resident owner of all tax-forfeited property held by the state and assessed benefits for the drainage system, and the board may execute the petition for the county as an owner.

Subd. 3.Petition.

The petition must designate the drainage system proposed to be abandoned and show that the drainage system is not of public benefit and utility because the agricultural property that used the drainage system has been generally abandoned **or because the drainage system has ceased to function and its restoration is not practical.**

Subd. 4.Filing petition; jurisdiction.

If all property assessed for benefits in the drainage system is in one county, the petition must be filed with the auditor unless the petition is signed by the board, in which case the petition must be made to the district court of the county and filed with the court administrator. If property assessed for benefits is in two or more counties, the petition must be filed with the auditor. When the petition is filed, the drainage authority in consultation with the auditor, or the court administrator with the approval of the court, shall set a time and location for a hearing on the petition. The auditor or court administrator shall give notice by publication of the time and location of the abandonment hearing to all persons interested. The drainage authority or the district court where the petition is properly filed has jurisdiction of the petition.

Abandonment Procedure:

- Abandonment requires a petition to be filed with the Red Lake Watershed District Board.**
- The petition must be signed by owners of 51% of the land area within the defined benefitted area.**
- The Red Lake Watershed District will then set a time and date for a hearing on the proposed abandonment.**
- Notice of the hearing will be given by publication.**
- At the hearing the Red lake Watershed District Board will hear all interested parties.**
- If the Red Lake Watershed District Board determines that the drainage system does not serve any useful purpose to any affected property and is not of public benefit and utility, the drainage authority or court shall make findings and shall, by order, abandon the drainage system.**

Turtle/Cross/Connection Lakes Structures Meeting at Fosston Civic Center, 2/14/2023

Potential to-do list items in bold.

- History (Turtle/Cross Study synopsis from the Clearwater River WRAPS and additional details from the meeting:
 - When homesteaders first settled around the lakes in 1883, they tried to partially drain the lakes to gain more land. County Ditch 68 was constructed in 1918 to further drain the lakes. The little land they gained was mostly unproductive. Winterkill was common in Turtle Lake. There was an attempt in the 1920s to have the lakes restored. Dams were constructed in 1933. Drought prevented the lakes from being filled with water and completely restored until the fall of 1941. Cross Lake was a good, reliable fishing lake during the 1950s and 1960s.
 - The lakes were drained in the 1930s, Turtle Lake was hayed.
 - There was debate about removing the dams between 1933 and 1940.
 - The Turtle Lake Dam washed out sometime between 1933 and 1991 (has been washed out since before Todd Rue was a kid – earlier than 1984).
 - Somewhere around 2019, the South Connection Lake Dam washed out.
 - The Cross Lake Dam has never been used (no boards installed).
 - There is active stocking in Cross Lake, no stocking in the others. People still catch northerners in Turtle Lake. Walleyes were in Turtle Lake in the 1970s.
 - The lakes were drained in the 1930s, Turtle Lake was hayed.
 - The Isaac Walton League was involved in the construction of the lakes.
- **Does PTMApp flow routing match the flow diagram from the study?**
- The DNR would like to see fish passage – take out the Turtle Dam, install fish ramp at the South Connection Lake dam location. The Cross Lake Dam could be removed and replaced with a rock riffle.
- Backing water up on Cross Lake would affect fields and roads to the east of the lake (Rue and Handyside properties, maybe others).
- Elevations of dams:
 - South Connection 1306.4
 - Turtle Lake 1306.34
 - Cross Lake 1303.2
 - Hill River Lake 1233.70
- Turtle Lake gets backwater from South Connection Lake.
- South Connection ~~lake~~ Lake has been witnessed (rare occasions) flowing west during high runoff events.
- “Pie in the Sky” wishes and other ‘round-the-table input from landowners
 - Get Turtle Lake back to the way that it was in the 1970s – good fishing, plentiful walleyes.
 - There used to be an abundance of ducks in Turtle Lake (large rafts of bluebills), even when it was full of water (lots of freshwater shrimp). The shrimp are gone now, however.
 - Turtle is a non-motorized lake during the duck season.
 - DNR Fisheries and DNR Wildlife have a tug of war over the management of waters for fish or waterfowl. What gets to eat the shrimp? Can the fish community be manipulated so that predators of shrimp (fathead minnows) can be kept in check? Introduce a predator that will eat the fathead minnows. DNR Wildlife hasn’t shown much interest in

the project, so far. If they did take an interest, they may want the structures to be designed to allow drawdowns. [Turtle Lake is not designated as shallow lake by DNR Wildlife.](#)

- Cattle are watered from the small “minnow” lakes to the east of Cross Lake.
 - More discussion and concern about backing water up on land to the east of Cross.
- [Turtle has not been held to the court-ordered level for a long time. Nathan Olson will provide the 1933 “court ordered” lake elevation historical documentation.](#)
 -
 - **How much more runoff do we have now compared to the 1970s?**
 - **Create a map that shows land that would be inundated at different levels. 1970s, court-ordered level, potential level for FDR benefits.** [Develop FDR options for discussion.](#)
 - Consensus landowner opinion to keep Cross the way that it is.
 - Dam on Cross Lake hasn’t been undermined, yet – DNR would replace it with a riffle and remove the concrete.
 - What about an easement payment for a bounce on Cross Lake? This would be a potential future question for landowners – presented as a “heads-up” or something to think about.
 - Turtle Lake froze-out in 2018 and 2022. The fishery recovered very quickly between those two years. “It may be worthwhile to maintain a decent level.”
 - **How do 1970s lake levels compare to today? Likely around 2 feet less, now, due to the dam washout – landowners thought that number seemed about right.**
 - **Put together information and a visualization of water level in the area to present at a landowner meeting that includes everyone from around the lakes. Create a series of maps to show the areas that would be inundated at different water levels. LiDAR “cross sections?” 1970s, 2009, today, post-project options.** [Develop a water budget for the lakes, both past and present/future. Develop existing and proposed flow split %’s between the lakes.](#)
 - Concern about the culvert between the Connection Lakes.
 - **How does historical water quality data compare with current data? Compare old reports to today – hunt down old data. Find old reports.**
 - \$500K may be available from the CPL Grant program.
 - **Create a catchy project title to improve odds of funding from the Clean Water Council.**
 - “Do Nothing” is also an option – DNR would just put things back to the court-ordered levels.
- Discussion about other landowners that could be included in the Project Team – people that should be at the table.
 - David Olson
 - LeRoy Olson
 - William York (south end of Cross L.)
 - Marc Lindgren (South Connection L.)
 - Kruger Farms (NE side of Turtle L.)
 - Joan Lee to represent Polk County
 - Harold Watnemo (N side of Cross L.?)
 - Mike Brouse (W side of Cross L.)

[illegible]



BOARD AGENDA ITEM

Agenda Item Title: Ring Dike Funding Request – Red Lake Watershed District

Meeting Date: March 21, 2023

Item Type: Decision

Prepared By: Robert L. Sip, Executive Director, RRWMB

Potential Affect: **RRWMB Committee Review:** Not applicable.

- ☐ **Fiscal**
- ☐ **Policy**
- ☐ **Other/NA**

Background: The Red Lake Watershed District (RLWD) has upwards of three potential farmstead ring dikes which they are moving forward with engineering, design, and construction. Under the current rules of the LCCMR ring dike funding program, a cost estimate is required along with an application process which will then be reviewed by the FDRWG and if approved, upfront costs can then be used as a match for the LCCMR ring dike funding. This process will require a more in-depth review of the ring dike such as surveying, design review and other tasks which can't be used as part of the grant but can be part of the match if accepted. This process will result in considerable engineering and administrative costs with no assurance the ring dike will qualify for state funding. The RLWD is inquiring if the RRWMB will consider assisting in a cost share with the RLWD and landowners for the upfront costs should the application does not qualify for the LCCMR funding?

Action Being Requested: Consider policy that allows for cost sharing upfront costs of engineering and administration of ring dikes should the application is denied by the FDRWG.

Attachments to This Agenda Item: None.

FEMA 2022 -Disaster Declaration

				Estimated
				Reimbursement
Project Number	Projects Completed	County	Cost	75%
13	Moose River Impoundment	Beltrami	\$ 27,485.00	\$ 20,613.75
14	State Ditch 83	Marshall	\$ 4,516.00	\$ 3,387.00
25	Schirrick Dam	Red Lake	\$ 1,500.00	\$ 1,125.00
50	Miller Dam	Red Lake	\$ 12,920.00	\$ 9,690.00
60C	Euclid East impoundment	Polk	\$ 5,445.53	\$ 4,084.15
60D	Brandt Impoundment	Polk	\$ 4,225.53	\$ 3,169.15
81	Parnell Impoundment	Polk	\$ 11,530.53	\$ 8,647.90
161	Ditch 10	Red Lake	\$ 112,282.76	\$ 84,212.07
171	Ditch 14	Pennington	\$ 3,300.00	\$ 2,475.00
176	Black River Impoundment	Pennington	\$ 222,445.11	\$ 166,833.83
178	Thief River Falls Westside FDR	Pennington	\$ 7,526.00	\$ 5,644.50
	Total		\$ 413,176.46	\$309,883.10
	Projects Not Completed			
25	Schirrick Dam-Gate	Red Lake		
134	Polk County Ditch 63	Polk		
175	RLWD Ditch 15	Polk		
177	RLWD Ditch 16	Polk		

[illegible]

RED LAKE WATERSHED DISTRICT

SNOW SURVEY - AS OF March 3, 2023

AVG. DEPTH -

AVG. MOISTURE CONTENT -

MnDNR

THIEF LAKE WMA

SNOW DEPTH - 1.24'

MOISTURE CONTENT - 3.06"

US F&WS

AGASSIZ NW REF.

SNOW DEPTH - 12"

MOISTURE CONTENT - 2.37"

SITE #1

UPSTREAM OF ELM LK. IMP.

NEAR DITCH #200

SNOW DEPTH - 16.9"

MOISTURE CONTENT - 3.3"

SITE #6 - NO LONGER USED

SANDERS TWP.

BLACK RIVER WATERSHED

-

-

SITE #3

MOOSE R. WATERSHED

SNOW DEPTH - 15"

MOISTURE CONTENT - 3.25"

SITE #2

MUD RIVER WATERSHED

SNOW DEPTH - 14.9"

MOISTURE CONTENT - 3.45"

SITE #7

POLK CENTRE TWP.

BLACK RIVER WATERSHED

SNOW DEPTH - 17.5"

MOISTURE CONTENT - 3.4"

SITE #8

CLEARWATER R. WATERSHED

SNOW DEPTH - 17.8"

MOISTURE CONTENT - 3.2"

SITE #5

LOST R. WATERSHED

SNOW DEPTH - 17.3"

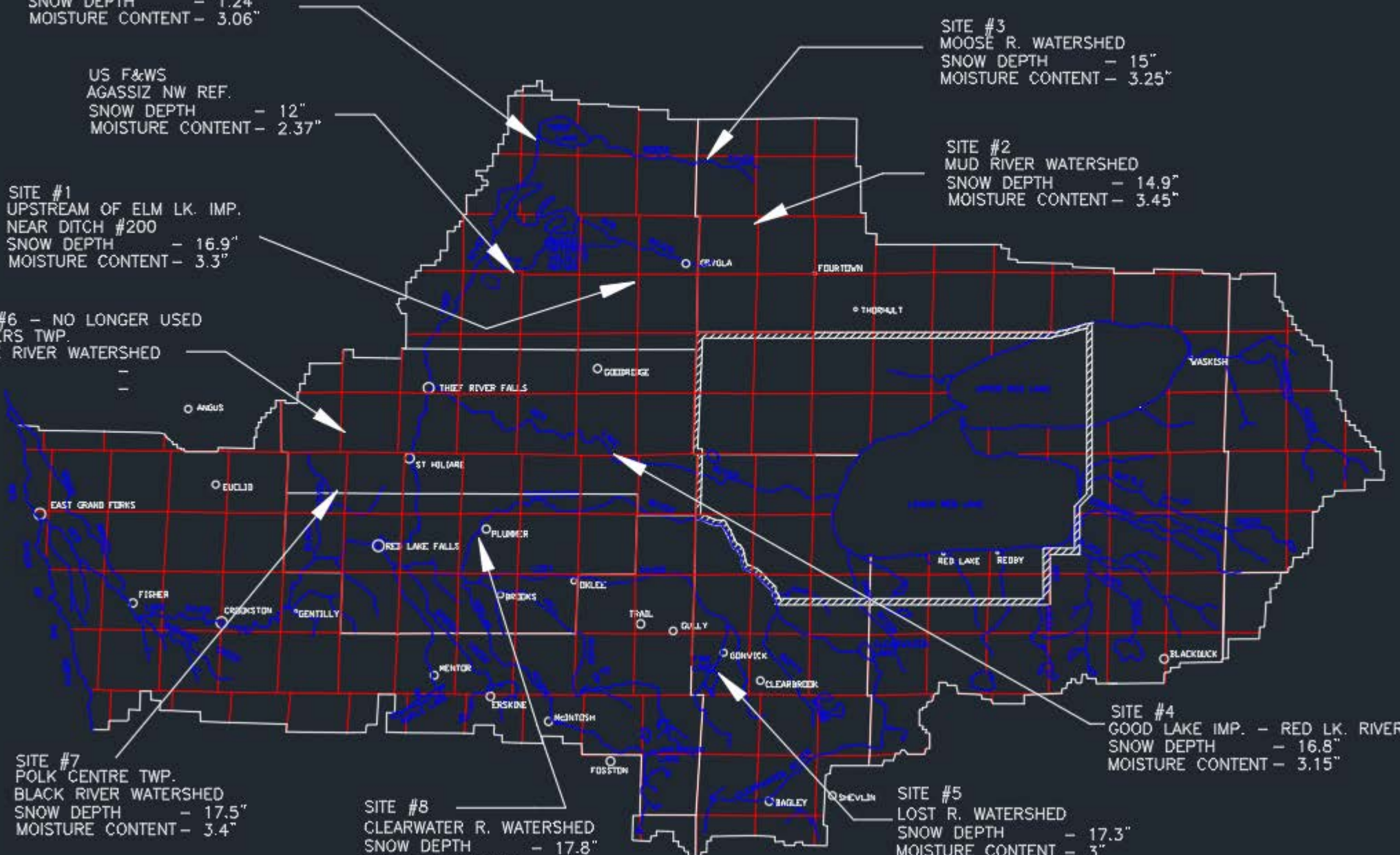
MOISTURE CONTENT - 3"

SITE #4

GOOD LAKE IMP. - RED LK. RIVER

SNOW DEPTH - 16.8"

MOISTURE CONTENT - 3.15"



Permit # **23-006**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Gasper	Gasper Family Farms	PO Box 276 Crookston, MN 56716		tel: mobile: 218-289-0076 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Fanny** Range: **47** Section: **20** 1/4: **NW1/4**(4) Describe in detail the work to be performed. **Install pattern tile with lift station pump.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.****Status**

Status	Notes	Date
Tabled	P.A. #23-006 – Mike Gasper/Gasper Family Farms Polk County – Fanny Township Section 20 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Jan. 31, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **23-007**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Gasper	Gasper Family Farms	PO Box 276 Crookston, MN 56716		tel: mobile: 218-289-0076 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Fanny** Range: **47** Section: **15 1/4: W1/2**(4) Describe in detail the work to be performed. **Install pattern tile with lift station pump.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage****Status**

Status	Notes	Date
Tabled	P.A. #23-007 – Mike Gasper/Gasper Family Farms Polk County – Fanny Township Section 15 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Jan. 31, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **23-009**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Euclid Township	Euclid Township	27504 130th Street SW Euclid, MN 56722		tel: mobile: 218-289-3511 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Euclid** Range: **47** Section: **33 1/4: NW1/4**(4) Describe in detail the work to be performed. **Size culvert for possible replacement**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Tabled	P.A. #23-009 – Euclid Township Polk County – Euclid Township Section 33/34 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 8, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-010

Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mallea Family Trust	Mallea Family Trust	3000 Alisol Road Gaviota, CA 93117		tel: 805-451-5893 mobile: fax:

General Information

(1) The proposed project is a:

Wetland Restoration or Other Water Retention Related Structures

(2) Legal Description

(3) County: **Pennington** Township: **Hickory** Range: **39** Section: **21 1/4: NE1/4**(4) Describe in detail the work to be performed. **NRCS plans to restore the hydrology to the NE1/4 of Section 21 by filling in the existing ditches on the parcel and construction a dike (approx. 2' in height) on the north edge of the property.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Parcel has been enrolled in the USDA's Wetland Reserve Easement (WRE) Program. As such, NRCS restores the hydrology to the parcel to the extent possible.****Status**

Status	Notes	Date
Tabled	P.A. #23-010 – Mallea Family Trust Pennington County – Hickory Township Section 21/22 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 10, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **23-011**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Poplar River Township	Poplar River Township	Just east of US Hwy 59 & T117 intersection None		tel: 701-793-1200 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **14 1/4**:(4) Describe in detail the work to be performed. **High-water relief culvert. Relieve by allowing for the water to go North during high water.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Relieve Flooding for home owner (John Kreitzer)****Status**

Status	Notes	Date
Tabled	P.A. #23-011 – Poplar River Township Red Lake County – Poplar River Township Section 14/23 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 13, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **23-012**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Poplar River Township	Poplar River Township	T-49 None		tel: 701-793-1200 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **13 1/4**:(4) Describe in detail the work to be performed. **Install culvert and clean down stream ditch. Divert water from east side of the road to the west near Jim Hagge residence to relieve high-water pressure during high-water events.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Jim Hagge residence floods during high water.****Status**

Status	Notes	Date
Tabled	P.A. #23-012 – Poplar River Township Red Lake County – Poplar River Township Section 13/14 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 13, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-013

Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Poplar River Township	Poplar River Township	T-117 between sections 13 & 24 None		tel:701-793-1200 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **13 1/4**:(4) Describe in detail the work to be performed. **Build up road to prevent overflow during high-water events**(5) Why is this work necessary? Explain water related issue/problem being solved. **When the road floods over, it brings extra water towards Jim Hagge residence****Status**

Status	Notes	Date
Tabled	P.A. #23-013 – Poplar River Township Red Lake County – Poplar River Township Section 13/24 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 13, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **23-014**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Cindy Rissanen		1019 Elizabeth Ave. North Thief River Falls, MN 56701		tel: 218-688-2526 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Sanders** Range: **44** Section: **2 1/4**:(4) Describe in detail the work to be performed. **Install a crossing**(5) Why is this work necessary? Explain water related issue/problem being solved. **I need a crossing installed as I currently do not have a direct access to my property****Status**

Status	Notes	Date
Tabled	P.A. #23-014 – Cindy Rissanen (Ose) Pennington County – Sanders Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 24, 2023
Received	None	Feb. 17, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-015

Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
James & Grant Pulkrabek		32020 110th St. NW Warren, MN 56762		tel:218-201-0118 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Keystone** Range: **48** Section: **1 1/4**:

(4) Describe in detail the work to be performed. **Lower Polk County 21 road ditch to grade on south side of road from NE corner of Keystone 1 to NW corner of Keystone 2, near Sherack. Also, some ditch cleaning south of Sherack on east side of county 20 approx. 1/2 mile to county ditch. Add approx 5 new culverts at field approaches and township road along the work area. Size to be determined by the watershed.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Poor slow drainage that affects many acres of farmland in that area.**

Status

Status	Notes	Date
Tabled	P.A. #23-015 – James and Grant Pulkrabek, Lucas Goodwin Polk County – Keystone Township Section 1/2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 24, 2023
Received	None	Feb. 23, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-008

Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Red Lake County Highway Department	Red Lake County Highway Department	204 7th Street SE Red Lake Falls, MN 56750		tel:218-253-2697 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **24 1/4: NW1/4**(4) Describe in detail the work to be performed. **Remove the existing culvert and replace with a 10'x5' RCB. Hydraulic study was completed on this site.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Existing culverts are sized incorrectly and in poor condition.****Status**

Status	Notes	Date
Approved	P.A. #23-008 – Red Lake County Highway Department Red Lake County – Poplar River Township – Section 24 Red Lake Watershed District (RLWD) approval to remove existing culverts and replace with a 10'X5' RCB. The new box culvert will be installed south of the Intersection of 250th St SE and 230th Ave SE, both are Township Roads. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 23, 2023
Received	None	Feb. 7, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Tammy Audette

From: Myron Jesme
Sent: Wednesday, March 1, 2023 7:45 AM
To: Brian Dwight (Waskish1954@gmail.com)
Cc: Tammy Audette
Subject: FW: Invitation: Red Lake WMA Stakeholder Focus Group

Brian,

Did you want to attend some more meetings? We will put this on the agenda for our upcoming meeting.

Myron Jesme
Administrator - Red Lake Watershed District
1000 Pennington Avenue South
Thief River Falls, MN. 56701
myron.jesme@redlakewatershed.org
D : 218-681-5800
C : 218-686-9692

From: Klemek, Blane (DNR) <blane.klemek@state.mn.us>
Sent: Tuesday, February 28, 2023 6:58 PM
To: rhorton@minnesotaforests.com; RayHiggins@TimberProducers.com; Zachrie Gutknecht <zachrie.gutknecht@co.beltrami.mn.us>; jaredolafson@gmail.com; dale.gentry@audubon.org; Hirst, Mike - NRCS-CD, Baudette, Mn <mike.hirst@mn.nacdn.net>; Myron Jesme <Myron.Jesme@redlakewatershed.org>; Brian.Hiller@bemidjistate.edu; brian.palik@usda.gov; agrinde@d.umn.edu; PDieser@abcbirds.org; jaredmazurek@mndeerhunters.com; cattail1947@yahoo.com; james.nordlof@anipharmaeaceuticals.com; apemberton@redlakenation.org; rrwd@mncable.net; ericksontimber@wikel.com; honkerharmony@gvtel.com; Samantha.Jones@bemidjistate.edu; jbsiverhus@mncable.net; andrew_p@lakeofthewoodsschool.org; jons@ruffedgrousesociety.org; scottj@ruffedgrousesociety.org; rbiske@tnc.org; gadrotts@brainerd.net; csterle777@gmail.com
Cc: Straka, Kelly (DNR) <Kelly.Straka@state.mn.us>; Ross, Kerry (DNR) <kerry.ross@state.mn.us>
Subject: Invitation: Red Lake WMA Stakeholder Focus Group

Dear Partners in Conservation,

We at the DNR wish to invite you to a meeting—Tuesday, March 14, 1:00 PM – 4:00 PM at Itasca State Park's Jacob V. Brower Visitor Center—that will be important to our ongoing, long-term efforts to manage the Red Lake Wildlife Management Area (Red Lake WMA).

We are mid-stream on a critical planning document required by the United States Fish and Wildlife Service, due June 30. The Red Lake WMA Master Plan is working toward a full draft stage, and now is a good time to check in with key partners and ask questions around desired state and other elements of this 10-year management plan. We will provide appropriate context prior to and at the meeting (please understand that a draft plan does not exist yet). Indeed, the point here is to talk with you prior to the draft plan's existence.

For more context about Red Lake WMA, you can find that here: [Red Lake WMA](#) Be sure to click on the webpage's tabs to learn:

- Important master plan information
- Red Lake WMA's management units
- Bird species list and accessibility info
- Norris Camp history and newsletters
- Visitor maps
- Our work on the WMA
- Contact information and more

This first meeting is a proactive effort to engage partners with well-established interest in the Red Lake WMA and WMA management, so that we can have as full an understanding of different perspectives as possible as we complete a first draft. There will be other input opportunities to the Red Lake WMA Master Plan, too – for example, we are planning a webinar opportunity on March 23 that will be open to the public, and we will follow all federally required open comment periods before finalizing the plan. You are welcome to engage in any or all these opportunities, and you'll see more communications from us to that effect. Meanwhile, our agency welcomes any feedback from you or other interested parties on how we are doing with the Red Lake WMA, or any other aspect of the DNR's work.

While we hope that you will be able to attend our meeting in person, a virtual option is included at the bottom of this e-mail for those of you who cannot make the trip to Itasca.

Take care, and we look forward to seeing you soon.
Blane

Blane A. Klemek
Regional Wildlife Manager | Northwest Region
he/him/his ([why is this important?](#))

Minnesota Department of Natural Resources
Division of Fish and Wildlife, Section of Wildlife
2115 Birchmont Beach Road NE
Bemidji, MN 56601
Phone: 218-308-2674
Email: blane.klemek@state.mn.us
mndnr.gov



STEAMAGIC of TRF

P.O. Box 791
Thief River Falls, MN 56701
218-681-2319

ESTIMATE

BILL TO
Red Lake Watersed 1000 Pennington Ave. Thief River Falls, MN 56701

DATE
2/25/2023

		P.O. NO.
ITEM	DESCRIPTION	AMOUNT
Clean Carpet	Estimate to Clean Carpet in lobby, offices, halls and conference room	1,102.00T
Tile	Clean and wax tile in lunch room, hall, work room and entry	450.00T
Subtotal		\$1,552.00
Sales Tax (0.0%)		\$0.00
Total		\$1,552.00
Payments/Credits		\$0.00
Balance Due		\$1,552.00

Alexandria

610 Fillmore Street
Alexandria MN 56308

320.762.8149
Alexandria@Widseth.com
Widseth.com

February 27, 2023

Dave Nelson, President
Red Lake Watershed District
1000 Pennington Ave S
Thief River Falls, MN 56701

The City of Clearbrook is requesting comments on the potential environmental impact of a proposed water treatment plant and new well construction project. Please provide comments in writing by March 29, 2023.

Enclosed are two maps outlining the project location and details. The Minnesota Department of Health (MDH) has issued a health risk advisory for manganese in the City's two existing wells (#4 and #6). Iron levels in these wells also exceed secondary drinking water standards. The present water system does not provide treatment for the removal of iron and manganese. The proposed treatment plant will treat 250 gallons of water per minute through a process including aeration, chemical addition, detention, and filtration. Construction activities will include excavation and backfill for the site utilities and water treatment plant building, well construction, cast in place concrete foundation, concrete block walls, roof and water treatment equipment in the building. Well #4 is proposed to be sealed and associated pump house demolished with the construction. The construction period will be from October 2023 through October 2025.

The City of Clearbrook intends to finance the project with a loans and grants from the Minnesota Public Facilities Authority (PFA). Funds are being requested through the Drinking Water Revolving Fund, which is administered by the PFA, MDH, and the Minnesota Pollution Control Agency (MPCA). To receive funds, an environmental review must be conducted in accordance with the National Environmental Policy Act of 1969.

Comments are to be sent to Bryan Bye at the address above or to Bryan.Bye@Widseth.com. If we do not receive comments, we will assume there is no foreseen impact. Thank you for your consideration.

Respectfully,



Bryan Bye, PE
Civil Engineer

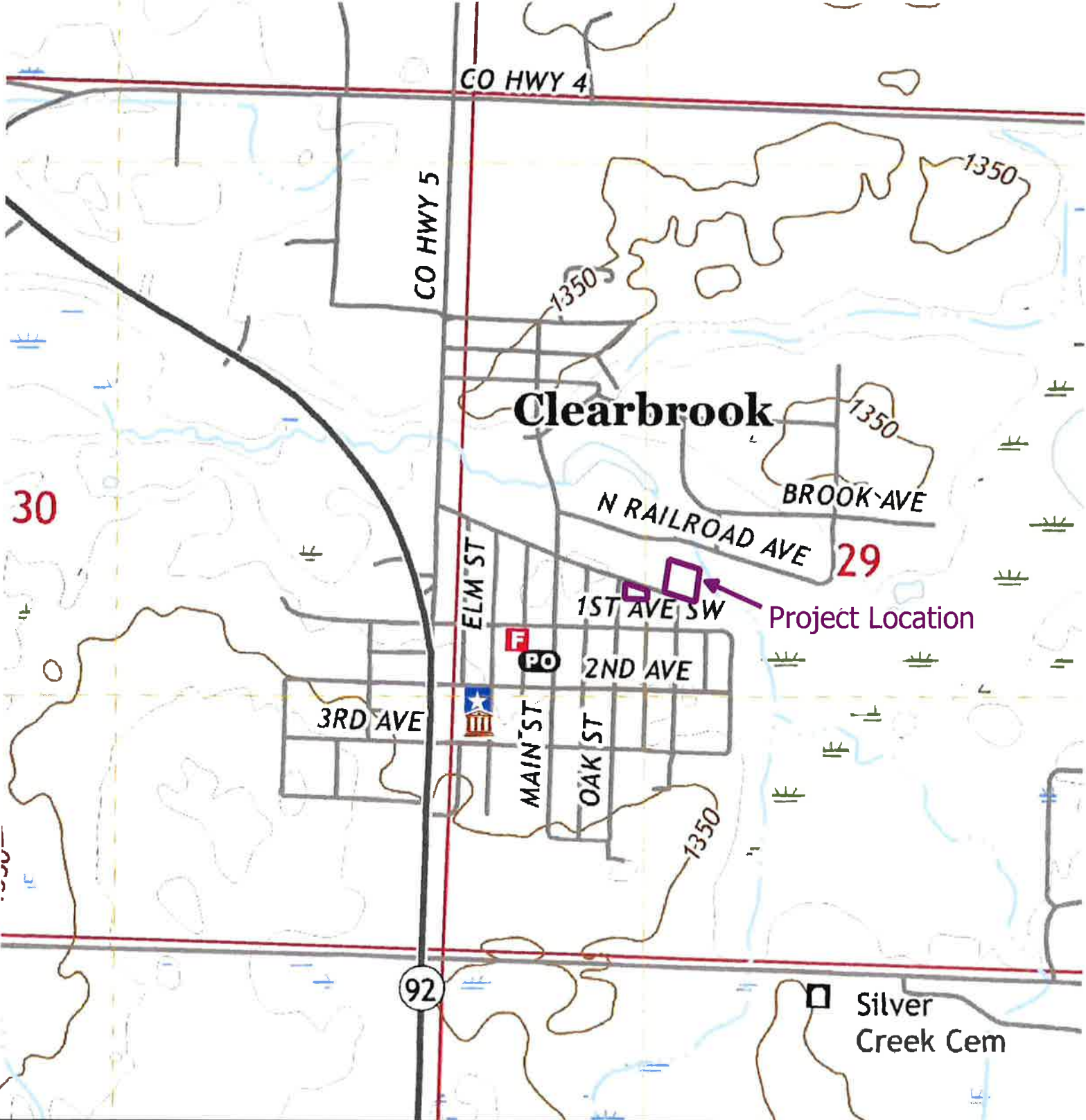
RECEIVED

cc: Larry Van Hout, PE

MAR 01 2023

Enc.: Figure 1 – Project Location
Figure 2 – Site Map

Initial: MB



AREA LOCATION



USGS 7.5-MINUTE TOPOGRAPHIC MAP:
CLEARBROOK, MN

WIDSETH

ARCHITECTS ■ ENGINEERS
SCIENTISTS ■ SURVEYORS

TREATMENT PLANT & NEW WELL CONSTRUCTION
CITY OF CLEARBROOK
CLEARWATER COUNTY, MN

PROJECT LOCATION

DATE

FEBRUARY 2023

PROJECT NO.
2023-10173

FIGURE
1

Short St NE

Railroad St NE

Project Location

Existing Well #6

Pump House

Center Ave E

Pump House

Existing Well #4

Oak St SE

Pine St SE

1st Ave SE

1st Ave SE

AREA LOCATION



IMAGERY DATE: 2019

WIDSETH

ARCHITECTS ■ ENGINEERS
SCIENTISTS ■ SURVEYORS

TREATMENT PLANT & NEW WELL CONSTRUCTION
CITY OF CLEARBROOK
CLEARWATER COUNTY, MN

SITE MAP

DATE FEBRUARY 2023	
PROJECT NO. 2023-10173	FIGURE 2

Red Lake Watershed District - Administrators Report

March 9, 2023

Red River Watershed Management Board – Gene and I attended the Red Board meeting held at 10:00 am March February 21, 2023 at the Courtyard by Marriott in Moorhead. Some of the highlights were Funding Commitments as of February of 2023, Red River Basin RIM Proposals, LiDAR Data, Lake Traverse and Mud Lake Water Control Structure in Bois de Sioux Watershed District, 2023 Flood Outlook and Drainage Registry. Next meeting will be held March 21, 2023, in Ada.

Drainage Workgroup Meeting – I attended the DWG meeting which was held at 11:00 Friday February 10, 2023. The Minnesota Department of Natural Resources has decided to pull their Adequate Outlet Legislation and continue to work with the DWG on this issue. It should be noted that the environmental groups have decided to follow through with their Drainage Registry legislation without consent from the DWG. They have left MAWD, AMC and other DWG members that feel the legislation is premature, no choice but to fight the legislation in its entirety.

Red Lake River 1W1P – February 8th we held an Advisory and Policy meeting for the plan. Then on March 2, 2023, Corey, Tammy, Ann and I attended the RLR 1W1P PWG meeting held at the Red Lake Watershed District Board Room. Considerable discussion was had on projects we presently are working on since we now have more projects than money. With this issue, it is becoming very apparent that priority areas, timing and shovel ready projects will be rated highest. PCD 99 meeting will be held with partners and landowners this afternoon at 3:00 pm.

Thief River 1W1P – The Steering committee held a meeting Monday March 6th in preparation of the Policy Committee meeting which is scheduled for Monday March 13th at 9:00 am.

Clearwater River – Winton Trail - There will be a technical meeting today in Bemidji concerning the options that may be available in the Winton Trail Project on the Clearwater River in Beltrami County. This project was initiated by Beltrami County SWCD who applied for a BWSR grant to assist in the costs for a study that is presently being completed. If this project materializes into something that would affect the District, we will bring this back to the Board at a later date.

River Water Forum – Christina, Allan, Terry and Gene attended the River Watch Forum held March 1st at the Alerus in Grand Forks. Christina was very happy with the participation and turnout for this event.

City of Clearbrook – I have included in your packet a letter from Widseth, requesting comments on the environmental impact of a proposed water treatment plant and new well construction project which have to be submitted by March 29, 2023.

Interagency Meeting – February 28, 2023, RLWD held our annual Interagency meeting with USFWS, Agassiz National Wildlife, representing the refuge and Elm/Farmes Pool, MnDNR representatives for Thief Lake, Moose Lake, Lost River Pool, Eckvold, Red Lake and Pembina WMA's, Marshall County Commissioner, Gary Kiesow, Wayne Johnson, City of Thief River Falls, and LeRoy Ose, representing the Board. Tony Olson and Nate Koland lead the meeting which started out with the spring/summer flooding throughout the Thief River Watershed along with flood damages that was had throughout the Thief River Watershed. This was the highest attended meeting, in number of attendees, since I started working at the RLWD.

Mud River Project Team – There was a Mud River Project Team meeting held at 9:00 am February 24th at the RLWD Board Room. Most participants attended live but since I was in Mpls, I along with a few other members attended virtual.